

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH  
ON Tuesday, October 27, 2020 AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM**

<b>PRESENT:</b>	Valerie Newton	Director
	Rolly Smith	Director
	Donna Jaunzarins	Director
	Marcel DeMars	Director
	Cathy Kelly	Director
	John MacEachern	Director
	Belinda Schleier	Director
	Debbie Hardy	CEO
	Annie Janveau	Chief Nursing Officer
	J. Bourgoin	Director of Community Programs and Services
<b>ABSENT:</b>	Raymond Lelièvre	Director
	Dr. J. Park	Chief of Staff
<b>STAFF:</b>	Julie MacIntyre	Executive Assistant/Finance Clerk

**1. Call to Order**

Mrs. Valerie Newton took the chair and called the meeting to order at 1900.

**2. Certificate of Notice Circulated to all Directors**

The Notice of Meeting was as stated in the pre-meeting package.

**3. Declaration of Conflict**

None to Report

**4. Trustee Education**

Mrs. Hardy explained to the Board of Directors that she sent out a memo to the staff requesting a COVID mask challenge. The challenge is to design/create a design for a SMH mask and to create a slogan for COVID, the slogan must be original and released internally and externally; with prizes to be won.

**5. Patient Story**

Mrs. Hardy discussed a patient story that involved a patient having a negative reaction in regards to wearing a mask when entering SMH. She explained that should they have a medical condition that excluded them from wearing a mask they would have to have a medical note.

**6. Board Chair Report**

No Report

**7. Chief of Staff Report**

No Report

**8. Administration Report**

**Strategic Directive #1**

**SMH will be proactive to individual and community needs**

- NOSP adult mental health worker now holds office in the third physician office. This co-location will be a pilot project to see if it supports the physicians more effectively and improves client services.
- The chiropractor has begun his practice at the clinic on September 23<sup>rd</sup> for 1 day/week.

**Strategic Directive #2:**

**SMH will sustain outstanding quality and operations**

- Accreditation to be updated as information is available.
- We have an internal staff member who will complete the “Train the Trainer” course for fit testing on Oct. 27, 2020. The second trained member remains off.

**Strategic Directive #3:**

**SMH will be innovators in service and program delivery**

- Wallace, the former Family Health Team physiotherapist has confirmed he will join the team starting November 2, 2020 for six weeks to run the Chronic Pain Program with St. Joseph’s Health Care Group as well deliver other needed physiotherapy services.

**Strategic Directive #4:**

**SMH will become a magnet workplace**

- The position of Nurse Manager remains vacant. At this time Annie continues covering the daily duties of the position.
- Laurie Isaacs has assumed the OTN role along with its associated roles on September 23, 2020.
- For the first time in a long while we were lucky to be able to acquire a permanent part-time RN through word of mouth.
- Efforts to recruit physicians remain high priority.
- SMH will participate in a NOSM virtual community engagement session for Family Medicine Residents to increase our profile and opportunities within the NOSM residents. This virtual session will allow the profiling of our community and the type of medicine practiced here. The session is on November 28, 2020 at 1600 hours

**9. Committee Reports**

**9.1. Governance Committee**

No Report

**9.2. Finance and Audit Committee**

The August financial statements were reviewed by Ms. Julie MacIntyre. She advised that at the end of the August there was a surplus of \$3,660.00.

The following resolution was tabled for approval;

**MOVED BY: J. MacEachern**

**SECONDED BY: D. Jaunzarins**

**BE IT RESOLVED: That the Financial Statements for August 2020, be approved as presented.**

**CARRIED!**

The September financial statements were reviewed by Ms. Julie MacIntyre. She advised that at the end of the September there was a surplus of \$143,516.00.

The following resolution was tabled for approval;

**MOVED BY:** J. MacEachern  
**SECONDED BY:** C. Kelly

**BE IT RESOLVED:** That the Financial Statements for September 2020, be approved as presented.

**CARRIED!**

**9.3. Executive Committee**  
No Report

**9.4. Medical Advisory Committee**  
Regional Ordering Privileges

The following resolution was tabled for approval;

**MOVED BY:** M. DeMars  
**SECONDED BY:** R. Smith

**BE IT RESOLVED:** That as recommended by the MAC at their October 15<sup>th</sup>, 2020 meeting that the following professionals be granted Regional Ordering privileges up to December 31<sup>st</sup>, 2020.

Dr. Khalid Al Shamousi	TBRHSC
Dr. Mohammad Golrokhian Sani	TBRHSC
Dr. Christopher Kawala	TBRHSC
Ms. April Pilon, NP	TBRHSC
Dr. Kristina Pulkki	TBRHSC
Dr. Laura Williams	TBRHSC

**CARRIED!**

Locum Tenen Privileges

The following resolution was tabled for approval;

**MOVED BY:** C. Kelly  
**SECONDED BY:** M. DeMars

**BE IT RESOLVED:** That as recommended by the MAC as their October 15<sup>th</sup>, 2020 meeting the following professionals be granted Locum Tenens privileges up to December 31<sup>st</sup>, 2020.

Dr. Darragh O'Connor

**CARRIED!**

### **9.5 Family Health Team**

9.5.1 Virtual Service Contract was reviewed by board members.

## **10. New Business**

### **10.1 HIRF Funding**

Mrs. Hardy explained to the Board of Directors that SMH requested an Exceptional Circumstance Project Business Case for the HIRF funding for the replacement of aged and broken building security system. SMH received funding to replace flooring but would like to use this funding to replace the security system as it has taken priority. With the remaining funding the flooring will commence as planned.

### **10.2 Accreditation**

Accreditation 2020 has been postponed until May 2021

### **10.3 Christmas Party**

Due to COVID-19 the 2020 Christmas party has been cancelled for both staff and Board members.

### **10.4 CFNO**

The following resolution was tabled for approval;

**MOVED BY:** D. Jaunzarins  
**SECONDED BY:** C. Kelly

**BE IT RESOLVED:** That Santé Manitouwadge Health Board of Directors hereby approves the CFNO advertising for Season's Greetings 2020 at a cost of \$135.00 plus HST and that the CEO be authorized to execute any related documents.

**CARRIED!**

### **10.5 SMH Mask Funding**

The following resolution was tabled for approval;

**MOVED BY:** M. DeMars  
**SECONDED BY:** D. Jaunzarins

**BE IT RESOLVED:** That Santé Manitouwadge Health Board of Directors hereby approves the funding for custom SMH masks to be created, ordered and distributed to SMH staff and the Board of Directors at a cost not to exceed \$1,000.00.

**CARRIED!**

## **11. Other Business**

### **11.1 Appreciation Lunch**

The following resolution was tabled for approval;

**MOVED BY:** J. MacEachern  
**SECONDED BY:** C. Kelly

**BE IT RESOLVED:** That Santé Manitouwadge Health Board of Directors hereby approves the funding for a pizza luncheon for the hospital staff at a cost of a maximum of \$500.00

**CARRIED!**

The following resolution was tabled for approval;

**MOVED BY:** J. MacEachern  
**SECONDED BY:** M. DeMars

**BE IT RESOLVED:** That Santé Manitouwadge Health Board of Directors hereby approves the funding for a staff holiday appreciation gift with a maximum cost of \$25.00 per employee.

**CARRIED!**

**12. In-Camera Session**

The following resolution was tabled for approval;

**MOVED BY:** J. MacEachern  
**SECONDED BY:** R. Smith

**BE IT RESOLVED:** That we move into an In-Camera session at 1945 and that Mrs. Janveau, Mrs. Hardy be requested to attend.

**CARRIED!**

The following resolution was tabled for approval;

**MOVED BY:** C. Kelly  
**SECONDED BY:** M. DeMars

**BE IT RESOLVED:** That we move out of In-Camera session at 1955.

**CARRIED!**

**13. Correspondence**

**14. Consent Agenda Items**

**Approval:**

- a. Minutes of Board of Directors Meeting held: September 22, 2020

**MOVED BY:** M. DeMars  
**SECONDED BY:** C. Kelly

**BE IT RESOLVED:** That the following Consent Agenda items, be approved: Minutes of Board of Directors Meeting held: September 22, 2020

**AND BE FURTHER RESOLVED:**

**MOVED BY:** D. Jaunzarins  
**SECONDED BY:** J. MacEachern

That the following items be received:  
Minutes of the Medical Advisory Committee held:  
September 17th, 2020

**CARRIED!**

**15. Place and Time of Next Meeting – November 24th, 2020 at 1900.**

**MOVED BY:**  
**SECONDED BY:**  
**BE IT RESOLVED:**

**C. Kelly**  
**R. Smith**  
**That the next meeting of the Board of Directors of Santé  
Manitouwadge Health be held on Tuesday, November 24th 2020  
in the Judith C. Harris Boardroom**

**CARRIED!**

**16. Adjournment**

There being no further business to conduct. The following resolution was submitted for consideration.

**MOVED BY:**  
**BE IT RESOLVED:**

**B. Schleier**  
**That this meeting be adjourned.**

Mrs. Newton thanked everyone for attending and the meeting adjourned at 2000 hours.

**17. For the Good of the Board**

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Debbie Hardy, CEO

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Valerie Newton ,Board Chair